Present:
Michael Fourman (Chair), Murray Cole, Johanna Moore, Steve Renals, Michael Rovatsos, Steve Scott, Sethu Vijayakumar, Nigel Goddard, Julie Young, Nicola Drago Ferrante (Secretary)

Apologies: Jon Oberlander, Tamise Totterdell, Neil McGillivray

AGENDA ITEMS

Item 1 – Approval of Minutes of previous meeting
The Minutes of the meeting of 17th December 2014 were approved.

Item 2 – Matters arising (from meeting of 5 May 2014)

d) Profile Pages
These need ongoing work and support. Steve Scott to provide an update at next meeting.

Action
Hols to advise their people as to who is still to submit

Item 2 – Matters arising (from meeting of 2 June 2014)

Item 6 – Internships
There was discussion about the hiring of interns. LFCS has a scheme whereby there is money for staff to take on an intern. Equality and diversity employed one intern this year. There is a University policy about hiring interns and it is best to ask Portfolio Managers for assistance as they are familiar with the various hiring requirements.

Action
MF will send email to advise Dols

Item 7 – Web presence
MF is on the Web Strategy Committee. It was suggested that, if there are any issues from a research point of view, they should be sent to MF. Informatics’ current web pages are on a central research system (a Polopoly system).

Action
MF to have first look, then MF and TT, then possibly Dols
Item 8 – Any other business

d) Technical reports

Action
MF to liaise with TT

Item 2 – Matters arising (from meeting of 1 October 2014)

Item 3 – Convenor’s report – RAEng Fellowships; EPSRC Framework (Paper A)
The paper was discussed and clarification was required on various items:

a) Doctoral Training Partnership funding
Will switch to funding for 2 years; starts in 2017

Action
MF to ask Andy Mount for clarification

b) Impact Acceleration Accounts

Action
MF to query College Research Committee as to who reviews these; could this fund BDEs
No further open calls

c) Pathway to Impact on Research Grants
College runs workshops on how to write pathways to impact. They should be specific to the project. A discussion took place as to how we can increase our impact. It was felt that Edinburgh should compare themselves with the institutions that scored higher on the ref.

Action
TT to contact NMeG and JY regarding a repository of projects, PIs, etc
All REF submissions are now published.

d) Chancellor’s Autumn statement
Data Analytics

Action
MF to ask Andy Mount for clarification on this statement
This referred to the allocation of £113 million for big data at Hartree, Daresbury

e) Reporting funding profile
There was further discussion about the feasibility of reporting the funding profile of the grants.

Action
MF to speak with Julie
Actioned

f) Current Web pages
It was decided that everyone should be reminded to look after their own web pages and keep them up to date.

Action
MF to email research staff
Actioned
g) Annual impact competition
It was decided that the process for selecting the prize winning entry would be for the Research Committee to see the submissions and then make a decision. Johanna would announce the prize winners. The prize will be worth £1000.

Action
MF to check funding with Neil McGillivray and Johanna Moore  
Actioned

Action
MF to forward an edited version of the email from Dave Robertson (via Jane Hillston on 1 October 2014) to Staff and Students  
Actioned

h) Internships
It was suggested that we could take advantage of funders such as Nuffield, Leverhulme, Carnegie.

Action
MF to advise Dols to pursue these  
Actioned

i) Grants and funding initiatives
There was an initial discussion on how best to utilize the wealth of knowledge within Informatics (admin and research staff) to assist with grants and funding initiatives.

Action
Agenda item for next meeting

**Item 2 – Matters arising (from meeting of 5 November 2014)**

**Item 4 – REF Open Access Policy**
This will be policy from 2016. The School should have an open access policy in advance. Meta data should be in PURE as a pdf within three months of being accepted; the pdf does not have to be publicly available at that time.
It was noted that Tamise Totterdell is currently working on a paper and will send out an email shortly.

Action
TT to advise people  
In process

**Item 5 – Informatics Success Stories (Paper B)**
There was discussion of options as to Paper B.

Action
JY to inform College  
Actioned

**Item 6 – Any Other Business**

a) Research Grants
MF showed a graph of the spend profile for research grants since 2005. There was
discussion about the percentage growth in research income; what data should be included; use of different filters to produce different outputs (e.g., directs and indirects, by institute). Depending on the required outputs there could be substantial administration costs.

**Action**

MF and JY to investigate process and data source in order to maintain graph on a monthly basis

**Ongoing**

**Further Action**

MF to send a link

http://www.inf.ed.ac.uk/research/about/

**Item 3 - REF results revisited**

a) REF results

MF showed a graph of the REF results. It was reported that Edinburgh came second in the UK for GPA but didn’t do as well on Impact. It was felt that this was due in part to the fact that the REF did not allow for local impact in Scotland. A discussion took place and it was agreed that MF would speak to Bonnie Webber who has expertise in REF.

b) Website

SV suggested that the current Informatics web page needed to be updated to reflect that Edinburgh is ‘Internationally Excellent’. MF agreed to correlate REF results with employment rates within 6 months of graduation. It was felt that this would also encourage more undergraduate and postgraduate students to apply.

**Action**

MF to collate employment rates

**Item 4 – ATI Update**

MF reported that Edinburgh is a candidate for a joint venture associated with the Turing Institute. There are five institutes allowed to bid for funding. Richard Kenway is in charge of the Edinburgh bid. This is separate from Edinburgh Data Science, which is being led by Andrew Morris and Dave Robertson.

NG reported that The Lloyd’s Register Foundation has announced a conditional grant offer of £10 million over five years to support research by the Alan Turing Institute in Data Centric engineering. Joint venture partners are putting together a bid for this. A discussion took place as to what we are bidding for example the building fund, staffing. NG will send an email to HoIs and will talk to people across Informatics.

There was strong feeling that Informatics and Maths should be working together for ATI, and that there is a need to involve the right academics with the bids.

**Action**

NG to speak to send an email to Institute Directors.

**Actioned**
Further Action
NG to speak to academics
Actioned

Item 5 – Future Agenda Items

a) How should we collate and spread expertise
b) Research Structure – Look into the need to bring in external people to be involved with brainstorming when opportunities come along.

Action
To be included on the Agenda for the next meeting

Item 6 – Any Other Business

c) Success stories (Paper A)
There was a discussion of options as to Paper A. JY will prepare a press release to inform of the recent grant success in ILCC. JY will contact Barry Haddow for a short statement.

Action
JY to email Barry Haddow and then forward to Marketing
Actioned

Item 7 – Date of next meeting

The date of the next meeting will be Wednesday 4th February, 12.00 pm – 1.00 pm in the Turing Room.