MINUTES OF MEETING
of the
RESEARCH COMMITTEE
held on
Monday, 5 May 2014
12:00 pm – 1:00 pm
Turing Room

Present:
Jacques Fleuriot (Chair), Nigel Goddard, Jane Hillston, Neil McGillivray, Jon Oberlander (for Steve Renals), Alan Smaill, Tamise Totterdell, Marjorie Dunlop (Secretary)

Apologies: Marcus Guhe, Mike O’Boyle, Steve Renals

AGENDA ITEMS

ITEM 1 – Approval of Minutes of previous meeting

The Minutes of the meeting of 7 April 2014 were approved.

ITEM 2 – Matters arising (from meeting of 2 December 2013)

Item 4 – Management of confidential data
SOA paper circulated prior to meeting. The committee supported set up of a small working group for more thorough consideration of the issues. Group to report back to Research Committee.

Action
A/JF on working group formation
Drop

Item 5 – H2020 preparation
Also discussion on Societal Challenges pillar; 2014 and 2015 topics already announced, 600-800 range. BF already done preliminary mapping but this analysis will be refined.

Action
DR/BF/JF on refined analysis
(In progress)

ITEM 2 – Matters arising (from meeting of 7 April 2014)

Item 3 – Research data management project (Kerry Miller, RDM services coordinator)
JF introduced Kerry Miller, RDM Services Coordinator, who gave a presentation on the Research Data Management Project. This project has been approved by the University Court and will be phased in over the next few months. MANTRA is an online course designed for researchers or others planning to manage digital data as part of the research process. Many funders of research grants ask for a DM plan to be in place when submitting proposals. The DataStore, a facility for storing data from current research activities, and DataShare, the University’s repository for the open publication of research data, were also presented.
Keith Nichol from IT Consultancy Services (College) was also present; Keith stated that Angus Rae is the Informatics consultancy person.

**Action**

Marcus Guhe to provide feedback about training courses for young researchers to JF

**Actioned** (interested for new year)

**Action**

JF to speak with Stuart Anderson about the RDM

**Actioned**

**Item 4 – Rural affairs and the environment (RAE) consultation on research strategy for 2016-2021 (Paper A)**

There was discussion about this paper.

**Action**

JH to forward to Peter Buneman, Mahesh Marina and Mike Fourman

**Actioned**

**Item 5 – Report on recent informatics research successes (Paper B)**

There was discussion of options as to Paper B.

**Action**

NMcG to inform College

**Actioned**

**Item 6 – Any other business**

REF 2020

Appointment of REF czar

There was positive feedback

**Action**

NMcG will take forward to Johanna Moore

**Actioned**

**Annual impact competition**

**Action** (for new REF czar)

NMcG to talk to Johanna Moore

**Actioned**

**Informatics successes**

**Action**

NMcG to look at ways of informing the School of successes

**Actioned**

**EIT/IC labs**

**Action**

AS to circulate call to research staff; people to get in touch with David Richardson

**Actioned**
ITEM 3 – Update on Horizon 2020 applications across Informatics (Paper A)

CSE via Bob Fisher is encouraging people to submit more applications. Suggestions include: raising consciousness via P&DR; giving advanced notice via email; sending status of previous rounds; looking a year ahead across all call deadlines and advising; tapping into ILCC PMs knowledge about EU grants; understanding by Institutes from their points of view; engaging with consortia in one way or another; understanding research and the landscape; having connections; helping younger researchers; having longer term planning especially for European collaborations.

Action

JO to ask Steve Renals for anything he can share internally with Committee/other HoIs

Action

JF to send suitable list for forthcoming calls of discussion at next meeting

Action

JF to send out email with advice as to how to register as experts/databases (for remuneration)

ITEM 4 – CSE Research challenges: 5-10 years (Paper B)

There was discussion about requirements of the paper.

Action

JF to send email asking ‘who is the audience/what is the function’

Action

JF to send reminder email re PURE and include link to document

Action

TT to send PURE reminder email to JF

ITEM 5 – REF 2020 Open access policy update (Paper C)

TT clarified the policy.

ITEM 6 – Any other business

a) Annual impact competition

Action

JF to speak with Mike Fourman (incoming Director of Research) re competition

b) Informatics successes

The Knowledge Management (KM) team is working on ways to publicize Informatics successes and current news. Possibilities include news items on the web; regular newsletter. News items could include Informatics successes and papers submitted to journals/conferences. Author permission would be requested.
c) Technical Reports
   TT will explore this further with the Library.

   **Action**
   TT to report back at next meeting

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d) Profile Pages
   These need ongoing work and support.

   **Action**
   TT to send updated lists of names (those still to submit) to HoIs

   **Action**
   HoIs to advise their people as to who is still to submit

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e) Leverhulme DTC
   NG mentioned the opportunities with Leverhulme DTCs (cross disciplinary, three year funding, value £70,000 per studentship). Initial submission is a two page outline; College has a process to prioritize.

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f) Data management
   Indications are that the provision for ‘store’ for the School may be different.

   **Action**
   JF to ask Perdita Stevens to attend the next Strategy Committee meeting on 28 May and provide an update

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**ITEM 7 – Date of next meeting**

The date of the next meeting will be on Monday, 2 June 2014 in the Turing Room.