Present:
Bob Fisher (Chair), Elizabeth Elliot (Secretary), Nigel Goddard, Jane Hillston, Neil
McGillivray, Steve Renals, Alan Smaill, Tamise Totterdell

Apologies: Jacques Fleuriot, Marcus Guhe, Jon Oberlander, Dave Robertson, Marjorie
Dunlop (Secretary)

AGENDA ITEMS

ITEM 1 – Approval of Minutes of previous meeting

The Minutes of the meeting of 4 November 2013 were approved.

ITEM 2 – Matters arising (from meeting of 4 February 2013)

Item 5 – Discussion on “bogus” conferences and open-access journals (paper B)
There was discussion about possible mechanisms that for reporting suspect conferences
and journals, and whether or not College Research Committee will make
recommendations regarding the problem.

Action
JF to ask DoIs to make their staff aware of suspect conferences and journals
(In process)

ITEM 2 – Matters arising (from meeting of 2 September 2013)

Item 5 – Publication repository discussion
Tamise provided a verbal update on work planned to update the Informatics Publication
Repository. The intention is to move away from InfRR and existing submission form and
replace instead with a form directed to InfKM team. Content will then be linked to PURE
and where possible will anticipate demands from external reporting requirements (eg
Research Outputs System).

Action
TT to make new form live
Actioned (see also ITEM 3)
ITEM 2 – Matters arising (from meeting of 4 November 2013)

Item 4 – H2020 preparations update
It is anticipated that there will be approximately 600 calls for 2014/15. The process will be for JF to circulate the list of calls to the academics with a request that they advise JF of any calls that interest them. JF and Institute Directors would then meet to identify additional calls that might be of interest to Informatics staff.

**Action**
EE to send list of academics to JF
**Actioned**

According to SR, it is anticipated that the list will be on the EU website on Wednesday, 11 December.

Item 5 – report on recent informatics research successes
Approval was given for Sethu Vijayakumar.

**Action**
EE to inform College
**Actioned**

Item 6 – AOB
a) ECDF
There was discussion about the computing data facility and its funding mechanism (baseline from School and project specific). It is anticipated that the agreement will end in July 2014. A well-funded research university needs computational resources and high performance computing needs a regular refresh of equipment. With the strategic importance of big data it would be appropriate for the University to make this investment. The Research Committee is in favour of a stable financial model (eg., funding from a collective of schools; university central facility requiring strong support from schools).

**Action**
EE to speak with DR prior to discussing the matter at the next Computing Strategy Meeting
**Actioned**

New action on DR to act via College Research Committee to regularize ECDF funding.

**Action**
DR via College

b) SICSA and international research collaboration
The DoIs had been sent this via DR. It was suggested that different institutions would have different ways of collaborating with international organisations.

**Action**
JF to advise JO that DR had sent the information to the DoIs
**Actioned**

ITEM 3 – Update on KM
TT updates that Institute pages are now available in ERE, updates can be made within this restricted format, please request via TT. Next steps include allowing academic staff to be listed against multiple institutes.
As per Item 5 (2nd Sept) a form to submit new publication details is now available – will allow PDF uploads as part of Open Access (OA) work. This provides easy mechanism for new publications, but also critical to tackle historical backlog. TT request for volunteer institute for KM team to oversee upload of historical publications to PURE.

BF comment that further small funding expected to be available to support more OA data entry. Also BF comment that REF2020 publication eligibility may require publication to be OA with 2016 as expected start data and 2014-2016 as grace period.

ITEM 4 – Management of confidential data

SOA paper circulated prior to meeting. The committee supported set up of a small working group for more thorough consideration of the issues. Group to report back to Research Committee.

**Action**

SOA/JF on working group formation

ITEM 5 – H2020 Preparations

BF will circulate ‘ideal’ person specification for ERC fellowship (starter, consolidator). JEH volunteered informal advice on ERC Advanced fellowship drafts.

BF highlighted Industrial Support topic – noting that requirement that such are industry led should not prevent Informatics from flagging to relevant industry links.

Also discussion on Societal Challenges pillar; 2014 and 2015 topics already announced, 600-800 range. BF already done preliminary mapping but this analysis will be refined.

**Action**

DR/BF/JF on refined analysis

ITEM 6 – Report on recent Informatics Successes (Paper A)

Discussion of options as per Paper A.

**Action**

EE to inform College

ITEM 7 – AOB

a) CDT Renegotiation - BF updated group as to EPSC request to trim 15% of CDT award values. Further discussion planned immediately after Research Committee, in advance of EPSRC negotiations on 4 December.

ITEM 8 – Date of Next Meeting

The date of the next meeting is Monday, 6 January 2014, 12:00 pm in the Turing Room.