MINUTES OF MEETING
of the
RESEARCH COMMITTEE
held on
Monday, 2nd September 2013
12:00 pm – 1:00 pm
Turing Room

Present:
Jacques Fleuriot (Chair), Elizabeth Elliot (Secretary), Nigel Goddard, Jane Hillston, Neil McGillivray, Mike O’Boyle, Jon Oberlander, Dave Robertson, Alan Smaill, Stratis Viglas, Tamise Totterdell

Apologies: Steve Renals, Marcus Guhe, Marjorie Dunlop

AGENDA ITEMS

ITEM 1 – Approval of Minutes of meeting of previous meeting
The Minutes of the meeting of 3 June 2013 were approved.

ITEM 2 – Matters arising (from meeting of 4 February 2013)
Item 5 – Discussion on “bogus” conferences and open-access journals (paper B)

There was discussion about possible mechanisms that for reporting suspect conferences and journals, and whether or not College Research Committee will make recommendations regarding the problem.

Action
JF to ask DoIs to make their staff aware of suspect conferences and journals
(In process)

ITEM 2 – Matters arising (from meeting of 4 March 2013)

Item 4 – Review of CDT outlines
There was discussion on the various components of the outlines. It was felt that, as well as research, a convincing training element should be included. The form “CDT Bids - Route to Lightweight BoS Approval” should be used as a prompt when preparing the final outline. The outline bid is critical as finances cannot be changed at a later date. BoS approval is needed for full bids. The options of fitting into current programmes, creating specialisms, etc. were discussed.

Action
Bob Fisher will ask his assistant to find out what other universities do re programmes
Drop
ITEM 2 – Matters arising (from meeting of 2 June 2013)

Item 3 - Report on CDT outlines results
Arrangements for outline review (as per previous minutes)

**Actions**

MD to set a meeting time on 28 June with the prospective panel members

MD to advise initiators to email proposals to MD on 21 June

NG to send guidance letter to JF

JF to circulate guidance letter

**ALL Actioned**

Item 4 – Discussion on open access
There was discussion about the pot of money and access to same. It was suggested that green access is appropriate (depends on research area) and that gold open access should be discouraged.

**Action**

EE to invite Library representatives to speak at an information lunch

**Actioned**

**Action**

DR to mention green/gold access at the next General Meeting

**Actioned**

Item 5 – Report on recent Informatics research successes

**Action**

EE to forward details to College (via Julie Young)

**Actioned**

ITEM 3 – ARRANGEMENTS FOR CDT MOCK INTERVIEWS

The group discussed mock panel members. Core identified and also possibility for each CDT to nominate a mock panel member.

**Actions**

DR to contact Steve McLaughlin and Mike Chantler (both HW)

JF to ask Gordon Plotkin and Stuart Anderson

Relevant bid leads pass JF details of nominations

EE to review EPSRC guidance on panel constituents, circulate if appropriate

JF to consider approach to BF to ask if College plan to secure EPSRC input on panel constituents
ITEM 4 – KNOWLEDGE MANAGEMENT (Paper KM)

The group discussed Paper KM; no action points.

ITEM 5 – PUBLICATION REPOSITORY DISCUSSION

Tamise provided a verbal update on work planned to update the Informatics Publication Repository. The intention is to move away from InfRR and existing submission form and replace instead with a form directed to InfKM team. Content will then be linked to PURE and where possible will anticipate demands from external reporting requirements (eg Research Outputs System).

Action
   TT to make new form live

The group also discussed mechanism to include ACM links via PURE. Tamise will ensure ‘how to’ details are made available, interested staff will be able to use this functionality.

Action
   TT to provide information on request

ITEM 6 – INFORMATICS RESEARCH PROFILES

Tamise provided a verbal update on work ongoing to update staff research profiles. Current estimate is ~50% complete, technical issues on data collation have slowed progress. Work continues and a staggered launch of new data is expected.

ITEM 7 – MICROSOFT RESEARCH FACULTY FELLOWSHIP PROGRAM NOMINATIONS

JF had previously circulated call information to HoI’s and requested nominations, some received. Only 1 final nomination allowed per University. Potential applicants will be given until noon on Friday, 6th September to indicate interest to apply. HoI’s via email on Monday, 9th September to finalise preferred applicant.

Actions
   JF to circulate info to all academic staff
   JF to mail BF and establish if Informatics will be only source of nomination
   DR to contact Andy Gordon to investigate MSR selection process
   JF to provide offline update on process to SR

ITEM 8 – HORIZON 2020 UPDATE

JF and JEH provided brief verbal update from external presentation. Slides and further information will be made available via web (link to be circulated).

Action
   JF/TT to establish web resource
ITEM 9 – INFORMATICS RESEARCH SUCCESSES (Paper A)
Some success stories agreed as suitable for communication to College.

Action
EE to inform College

ITEM 10 – ANY OTHER BUSINESS

DR raised two topics. First that we may expect a call from EPSRC to bid for funds (majority capital spend, some recurrent) to establish a “Big Data” node as part of UK network. This is early stage; if funds are allocated to EPSRC could consider 3-5 nodes across the UK. This could align well with an award of Data CDT, potentially using the CDT as evidence of institutional contribution to the node.

DR advised that EPSRC also at early stages of exploring an internet test bed concept; further details to follow.

ITEM 11 – DATE OF NEXT MEETING

The date of the next meeting is Monday, 7 October 2013, 12:00 pm in the Turing Room.