PRESENT:
Jacques Fleuriot (Chair), Murray Cole (for Mike O’Boyle), Elizabeth Elliot, Jane Hillston, Neil McGillivray, Johanna Moore (for Steve Renals), Tamise Totterdell, Marjorie Dunlop (Secretary)

APOLOGIES: Mike O’Boyle, Steve Renals, Dave Robertson

AGENDA ITEMS

ITEM 1 – Approval of Minutes of meeting of previous meeting
The Minutes of the meeting of 4 March 2013 were approved.

ITEM 2 – Matters arising (from meeting of 3 September 2012)
Item 8 - Discussion of Informatics Publications Repositories
There was discussion about the repositories and what works and doesn’t work.

LE to speak with Alastair Scobie with a view to possibly drafting a project paper
Passed to TT for Further Action
DROP

ITEM 2 – Matters arising (from meeting of 4 February 2013)

Item 5 – Discussion on “bogus” conferences and open-access journals (paper B)
There was discussion about possible mechanisms that for reporting suspect conferences and journals, and whether or not College Research Committee will make recommendations regarding the problem.

Action
JF to speak with DR
DROP
Action
JF to ask DoIs to make their staff aware of suspect conferences and journals
ITEM 2 – Matters arising (from meeting of 4 March 2013)

Item 4 – Review of CDT outlines
There was discussion on the various components of the outlines. It was felt that, as well as research, a convincing training element should be included. The form “CDT Bids - Route to Lightweight BoS Approval” should be used as a prompt when preparing the final outline. The outline bid is critical as finances cannot be changed at a later date. BoS approval is needed for full bids. The options of fitting into current programmes, creating specialisms, etc. were discussed.

Action
Bob Fisher will ask his assistant to find out what other universities do re programmes

Also discussed were multiple organisations and the bonding and interaction of the students. One letter of support signed by all partners is a requirement of the bids.

Action
Bob Fisher will send generic University support text to JF who will send it to the Committee

Actioned

It was suggested that, if wished, the initiators of the outlines should be given feedback, eg., from IGS, BoS. It was decided that a ‘paper’ panel consisting of Jane Hillston/Alex Lascarides, Nigel Topham, Steve Renals, Dave Robertson would review the outlines before the deadline of 4 April. The outlines would be sent to the panel two days prior to the date of the panel meeting.

Action
MD to set a meeting date with the prospective panel members
Actioned

Action
MD to advise JF when meeting date has been set
Actioned

Item 5 – Report on recent informatics research successes (paper A)
Approval was given for:
- Stratis Viglas
- Phil Wadler

Action
EE to forward details to College (via Julie Young)
Actioned

ITEM 3 – CDT UPDATES

JF reported that the panel had met, reviewed the CDT outlines and provided individual feedback to the ‘initiator’s’ of the outlines. MC thanked the panel for the feedback and the quick turnaround.
ITEM 4 – REPORT ON RECENT INFORMATICS RESEARCH SUCCESSES (PAPER A)

Approval was given for:
   • Chris Williams  

   Action
   EE to forward details to College (via Julie Young)

ITEM 5 – ANY OTHER BUSINESS

a) KTP

EE reported on the charge of £4,000 per RA per annum. It would appear that Institutes will be liable for half the charge, based on indirects. EE is awaiting confirmation from Management accounting.

   Action
   EE to email Committee with details of the confirmed charges

   Action
   EE to advise Colin Adams of confirmed charges

b) RCUK Monies

RCUK will provide about £15,000 for publications to be added to PURE as ‘open access’. This is not connected to the REF. Informatics intends to have 1,000 publications uploaded prior to Christmas 2013 and this will be done by Tamise Totterdell and Fiona Clark.

   Action
   EE will ask academics to provide pdfs of their publications

ITEM 6 – DATE OF NEXT MEETING

The date of the next meeting is Monday, 6 May 2013, 12:00 pm in the Turing Room.