MINUTES OF MEETING
of the
RESEARCH COMMITTEE
held on
Monday, 4 March 2013
12:00 pm – 1:00 pm
Turing Room

Present:
Jacques Fleuriot (Chair), Murray Cole (for Mike O’Boyle), Elizabeth Elliot, Nigel Goddard, Neil McGillivray, Jon Oberlander, Steve Renals, Dave Robertson, Alan Smaill, Tamise Totterdell, Stratis Viglas (for Jane Hillston), Sethu Vijayakumar, Marjorie Dunlop (Secretary)

Attending: Stuart Anderson, Bob Fisher, Michael Rovatsos (for ISS), Mark Van Rossum, Barbara Webb

Apologies: Jane Hillston, Mike O’Boyle

AGENDA ITEMS

ITEM 1 – Approval of Minutes of meeting of previous meeting
The Minutes of the meeting of 4 February 2013 were approved.

ITEM 2 - Matters arising (from meeting of 3 September 2012)

Item 8 - Discussion of Informatics Publications Repositories

There was discussion about the repositories and what works and doesn’t work.

Action
JF to find out if the portal can work with PURE; ongoing

Actioned
Passed to LE for Further Action

LE to speak with Alastair Scobie with a view to possibly drafting a project paper

Passed to TT for Further Action

ITEM 2 – Matters arising (from meeting of 4 February 2013)

Item 4 – Update on CDT plans

It was thought that the EPSRC DTC Internal Bid form, with a few edits to the format, would be a useful document. Suggested edits are:

a) last box
   • text should be at top as a bullet point
b) second last box
   - delete applicant and insert ‘investigator’ or ‘PI’
   - list PhD supervisors

c) third last box, last bullet
   - choice of #2 or #3 requires a list of courses

d) third last box, second last bullet
   - indicate what ESPRC will fund; what Informatics will supply; contribution from other people

e) who are the supervisors?

f) can we make things work?

Ideally, Internal Bid forms should be circulated to HoIs, to everyone with CDT bids, and presented at Research Committee on 4 March.

**Action**

All submitting bids – completed forms to JF by 1 March

**Actioned**

**Action**

JF and BW will tweak the Internal Bid form after the call and then send the form to the Research Committee for distribution

**Actioned**

There is interest in the medical imaging CDT; JS, JW and Bob Fisher are interested.

**Action**

JF to send the Internal Bid document to Bob Fisher

**Actioned**

Item 5 – Discussion on “bogus” conferences and open-access journals (paper B)

There was discussion about possible mechanisms that for reporting suspect conferences and journals, and whether or not College Research Committee will make recommendations regarding the problem.

**Action**

JF to speak with DR

Item 6 – Report on recent Informatics research successes (paper C)

Approval was given for:
- Claire Grover
- Perdita Stevens

**Action**

JF to forward details to College (via Julie Young)

**Actioned**
ITEM 3 - RESOURCES COMMITMENT FOR CDT FINANCES
Liz reported on the resources that are available from the School for CDTs. There was discussion about resources from College, balance of supervisors, percentage of PhD places, admin and CO time, any refurbishment to facility, Grad School, industry funding, etc.

ITEM 4 – REVIEW OF CDT OUTLINES
There was discussion on the various components of the outlines. It was felt that, as well as research, a convincing training element should be included. The form “CDT Bids - Route to Lightweight BoS Approval” should be used as a prompt when preparing the final outline. The outline bid is critical as finances cannot be changed at a later date. BoS approval is needed for full bids. The options of fitting into current programmes, creating specialisms, etc. were discussed.

Action
Bob Fisher will ask his assistant to find out what other universities do re programmes

Also discussed were multiple organisations and the bonding and interaction of the students. One letter of support signed by all partners is a requirement of the bids.

Action
Bob Fisher will send generic University support text to JF who will send it to the Committee

It was suggested that, if wished, the initiators of the outlines should be given feedback, eg., from IGS, BoS. It was decided that a ‘paper’ panel consisting of Jane Hillston/Alex Lascarides, Nigel Topham, Steve Renals, Dave Robertson would review the outlines before the deadline of 4 April. The outlines would be sent to the panel two days prior to the date of the panel meeting.

Action
MD to set a meeting date with the prospective panel members

Action
MD to advise JF when meeting date has been set

ITEM 5 – REPORT ON RECENT INFORMATICS RESEARCH SUCCESSES
(PAPER A)
Approval was given for:
- Stratis Viglas
- Phil Wadler

Action
EE to forward details to College (via Julie Young)
ITEM 6 – ANY OTHER BUSINESS

- Bogus conferences and open-access journals
  Bob Fisher reported that the Library is writing a paper and Bob will circulate same whenever he has received it.

ITEM 7 – DATE OF NEXT MEETING

The date of the next meeting is Monday, 1 April 2013, 12:00 pm in the Turing Room.